

**California Health & Human Services Agency -
SB 910 Strategic Plan for an Aging Population**

**PLAN DEVELOPMENT TASK TEAM MEETING
January 30, 2003**

**Location: California Research Bureau, State Library "Annex"
900 N Street, Sacramento, Room 340**

Noon – 1:30 PM We will join a SPECIAL DEMOGRAPHICS BRIEFING by the California Policy Research Center – Phase 2 of the SB 910 mandate

1:30 – 3:30 PM Regular Plan Development Task Team Meeting

REGULAR MEETING

This meeting will be a success when we...

- Envision a future for the aging population that our plan should support
- Understand what resources are already available that we might readily incorporate into our plan, and thereby get a sense of exactly what additional material (and therefore, effort) is required or desired to produce an outstanding strategic plan for California.
- Discuss/prioritize plan scope/contents
- Determine the Task Team's regular meeting schedule

AGENDA

I. Review Agenda and Next Steps

WHAT	WHO	WHEN
1. Read the two UC papers, Population Aging and Economic Well-Being, in terms of Section III of the outline of suggested plan elements. Study the papers to determine if all the relevant issues are covered and be prepared to discuss what, if anything, is missing.	All	For 1/30
2. Take an "inventory" of reports and papers produced by your organizations and determine those appropriate for use in our strategic plan. If feasible, bring to next meeting. If too much list topics or titles.	All	For 1/30
3. Determine if additional Task Team members are needed. Send names, phone and e-mail address to Cheri	All	1/27
4. Get all CPRC working papers for Task Team	Cheri	Complete
5. E-mail all materials from meeting to absent members	Cheri	Complete
6. Determine if other states have Strategic Aging Plans	Tom Porter	1/31
7. Set up a SB 910 Plan Website	Cheri	In progress
8. Send everyone the working papers on Population Aging and Economic Well-Being.	Cheri	Complete

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- II. Vision Exercise – As a result of the extremely successful plan developed in 2003, what will the senior population experience in the year 2020, in terms of Economic Security & Quality of Life

- III. Discussion: Economic Security & Quality of Life
 - Is the information provided by CPRC sufficient to develop Section III?
 - What do we want in the plan? Is there anything that we don't want?
 - What's missing?
 - Recommendations

- IV. Discussion: Plan Scope and Contents
 - What should the plan address? Is the element outline too broad? Too narrow?
 - What do we want in the plan? Is there anything that we don't want?
 - Determine a "point person" for each plan element?

- V. Meeting Close
 - Determine regular meeting schedule
 - Review Next Steps
 - Send out examples of strategic plan structures

Next Meeting: Plan structure and approach
 Next Priority topic